



## **Part-Time Housekeeper Job Description**

The Christine Center is an interfaith retreat center in Willard, WI. We welcome people of all spiritual paths to a peaceful woodland setting for retreat, contemplation, and community.

**Pay:** \$15.00 per hour

### **Position Summary**

The Part-Time Housekeeper helps keep guest rooms, hermitages, and shared spaces clean, comfortable, and welcoming.

### **Responsibilities**

- Clean and prepare guest rooms, hermitages, bathrooms, and shared spaces.
- Change bedding and towels.
- Wash, dry, fold, and organize laundry.
- Restock housekeeping and guest supplies.
- Empty trash and recycling.
- Report maintenance or supply needs.
- Help prepare spaces for arriving guests.
- Assist with other housekeeping needs as assigned.

### **Qualifications**

- Dependable and attentive to detail.
- Able to work independently and as part of a team.
- Welcoming and respectful toward people of all backgrounds and spiritual traditions.
- Previous cleaning or housekeeping experience is helpful but not required.
- Able to perform the physical tasks required for housekeeping.

### **Schedule**

Part-time, typically 10–15 hours per week. Hours may vary depending on guest and retreat schedules and may include weekends.

## **Benefits**

- Paid time off (PTO), with rollover options.
- Low-cost access to an Anovia Health direct primary care provider.
- Flexible spending account (employee funded).
- A flexible, compassionate work environment where your contributions are valued.
- Nutritious vegetarian meals provided on-site during retreats.
- Monthly wellness benefit.
- Opportunities for personal growth and development, including no-cost retreat participation.
- Discounts on lodging for friends and family.

## **TO APPLY**

- **Apply on Indeed OR submit a resume to Jonathan Elmergreen at [jonathan@christinecenter.org](mailto:jonathan@christinecenter.org)**